

Writing Effective Responses to Accreditation Standards

Mary Reeves

Preparing a self-study report document is an exercise in technical writing, with the report being distinct from the reflective self-study process that precedes it. Successfully shaping and presenting the information requires clarity of purpose, an understanding of audience, and determining which data and documents to provide. This presentation includes concrete tips for writing and documenting self-study responses. The presentation references selected CEA standards and will include de-identified real responses from accredited sites to illustrate the points.